



Office of the Assessor Sierra County

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MICHAEL D. HUSTON
County Assessor

ASHLEIGH COULTER
Chief Deputy Assessor

Year/Application # _____

Date of Request _____

Received by _____

**REQUEST TO CHANGE VALUATION STATUS
FOR A MANUFACTURED HOME**

I hereby request that the Manufactured Home listed below be changed to real property as per Subsection D of Section 3.6.5.33 NMAC and that if not, be valued in accordance with Section 7-36-26-NMSA 1978. I also request the title to the Manufactured Home be deactivated in accordance with 18 NMAC 19.3.18. Real property status will be based on the following:

- 1) Owner of Manufactured Home must own the Real Estate as well.
- 2) Tongue and Axles must be removed and home must be affixed to a permanent foundation (14.12.2 NMAC).
- 3) All taxes for the Manufactured Home have been paid in full including current year taxes.
- 4) Title to Manufactured Home has been deactivated and evidence has been provided to Assessor's Office ***.

I understand that honoring this request may change the amount of property tax assessed for current and future years with respect to this Manufactured Home. I also understand that treatment of this Manufactured Home as Real Property applies only for property taxation purposes and does not determine whether a property is eligible for financing through a mortgage company. I also understand that I must present the title free of liens and encumbrances to the Motor Vehicle Division for deactivation.

MANUFACTURED HOME INFORMATION			
MH Account # _____	Year _____	Make _____	Size _____
Land Account # _____	Serial/VIN # _____	MH Plate # _____	
UPC / Parcel # _____			
Physical Address of MH _____			

Property Owner making request:

Name (Print): _____ Phone # _____

Mailing Address: _____

City, State, Zip _____

Signature of Owner making request _____ Date _____

Following portion to be completed by County Assessor's Office after inspection.

The Sierra County Assessor's Office certifies that the Manufactured Home described above will be valued for property taxation purposes as Real Property upon receipt of evidence that the title to the Manufactured Home has been deactivated in accordance with 18 NMAC 19.3.18.

Appraiser Signature _____ Date _____

For Assessor Office Use Only

Receipt of Deactivated Title (Date) _____ For Tax Year _____

***** Approval will not be made unless a copy of the deactivated title is received by the Assessor's Office.**

Approved Yes No Final Approval Date _____ Signature _____

(Assessor/Authorized Agent)

ORIGINAL (OWNER)