



RESOLUTION NO. 2026-32

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A WILDFIRE RISK
REDUCTION GRANT AND CONFIRMING COMPLIANCE WITH PROGRAM
REQUIREMENTS FOR THE COMMUNITY WILDFIRE PROTECTION PLAN
UPDATE**

WHEREAS, the Board of County Commissioners of Sierra County met in a duly noticed, regular Commission meeting on May 26, 2025, at 10:00 a.m. in the Sierra County Administration Building, 1712 North Date Street, Truth or Consequences, NM 87901; and

WHEREAS, New Mexico Counties administers the Wildfire Risk Reduction Grant Program to support wildfire preparedness, mitigation, and planning efforts throughout the State of New Mexico; and

WHEREAS, Sierra County applied for and was awarded a Wildfire Risk Reduction Grant in the amount of Thirty Thousand Dollars (\$30,000.00) for the purpose of updating the Community Wildfire Protection Plan ("CWPP"); and the project requires a minimum 10% cost share. Cost share can be in the form of cash or in-kind contributions; and

WHEREAS, Sierra County recognizes the importance of wildfire preparedness, hazardous fuel mitigation planning, interagency coordination, and community resiliency efforts within the jurisdiction; and

WHEREAS, Sierra County has reviewed the terms and conditions of the Wildfire Risk Reduction Grant Program and understands the responsibilities associated with acceptance and administration of the grant funds; and

WHEREAS, Sierra County desires to formally acknowledge its commitment to comply with all applicable requirements, conditions, reporting obligations, procurement requirements, and grant administration provisions associated with the Wildfire Risk Reduction Grant Program.

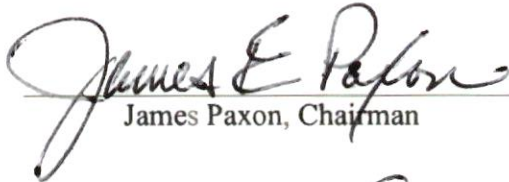
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Sierra County that it hereby acknowledges receipt of the Wildfire Risk Reduction Grant award in the amount of \$30,000.00 for the update of the Community Wildfire Protection Plan.

BE IT FURTHER RESOLVED by the Board of County Commissioners of Sierra County that it affirms that it has read, understands, and agrees to comply with all terms and conditions of the Wildfire Risk Reduction Grant Program, and authorizes the appropriate officials, employees, and agents of the County to execute all documents and undertake all actions necessary to administer the grant and complete the Community Wildfire Protection Plan update in accordance with program requirements.

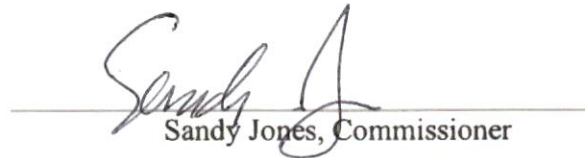
BE IT FURTHER RESOLVED by the Board of County Commissioners of Sierra County that it authorizes submission of all required reports, reimbursement requests, certifications, and related documentation necessary to fulfill the obligations of the grant award.

APPROVED, ADOPTED, AND PASSED this 26th day of May, 2026.

BOARD OF COUNTY COMMISSIONERS OF SIERRA COUNTY

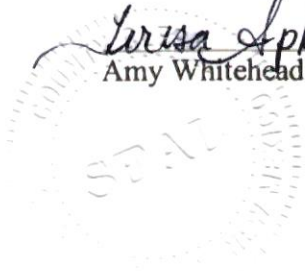

James Paxon, Chairman


Hank Hopkins, Vice-Chairman


Sandy Jones, Commissioner

Attest:

 for
Amy Whitehead, County Clerk





May 8, 2026

Sierra County
1712 N. Date St. Ste. D
Truth or Consequences, New Mexico 87901

Dear Mr. Williams:

I am happy to inform you that the *Sierra County CWPP Update* has been awarded \$30,000 through the 2026–2027 Wildfire Risk Reduction Grant Program (WRRGP). Funding for WRRGP is provided by the National Fire Plan through Bureau of Land Management funds in cooperation with NMC.

Attached:

- Grant Acknowledgement Form
- Terms & Conditions
- CWPP Update Guidelines
- CWPP Update Checklist

Please review the attached forms and send the Grant Acknowledgement Form back with a signed resolution from your governing body (e.g., County Commission, City Council, Board of Directors, or Tribal Council) to hwoods@nmcountries.org by June 30, 2026, confirming that your organization has read, understands, and will comply with the terms and conditions of the Wildfire Risk Reduction Grant Program. NMC will contact you if any additional documentation is required.

The project timeline is from July 1, 2026, to June 30, 2027. All work must be completed by June 30, 2027. There is no penalty for early project completion.

Sincerely,

Joy Esparsen
Executive Director

444 Galisteo Street
Santa Fe. NM 87501

877-983-2101
505-983-2101
Fax: 505-983-4396

NMCOUNTIES.ORG



2026-2027 Wildfire Risk Reduction Program for Rural Communities Grant Acknowledgement Form

Awardees must complete and return this form with a signed governing body resolution by **June 30, 2026**, to confirm acceptance of the award and that you and your organization has read, understands, and will comply with the 2026-2027 Wildfire Risk Reduction Program from Rural Communities Terms & Conditions.

Attached – Resolution from your governing body (County Commission, City Council, Board of Directors, or Tribal Council)

Attached audit if your organization receives more than \$500,000 in federal funding on an annual basis.

Grant performance period: **July 1, 2026 – June 30, 2027**

Project title: Sierra County CWPP Update – Wildfire Risk Reduction Grant Program

Organization: County of Sierra

Amount awarded for the grant period: \$ 30,000.00

Project must be completed by June 30, 2027

Grant administrator (name & title): Ryan Williams

Phone: 575-740-7213

Email: rwilliams@sierraco.org

Project contact (if other than above): _____

Phone: _____

Email: _____

Checks payable to: County of Sierra

Address: 1712 N. Date St Suite D

City: Truth or Consequences

State: New Mexico

Zip: 87901

Questions? Contact Hannah Kase Woods at (505) 820-8102 or hwoods@nmcounties.org.



2026-2027 Wildfire Risk Reduction Grant Program Terms & Conditions

NMAC Authority

This is a sub-grant of federal financial assistance from the New Mexico Association of Counties (NMAC), (hereinafter referred to as "the Grantor"). Your organization (hereinafter referred to as "the Grantee") agrees to grant funds in the amount specified on the Grant Acknowledgement Form and to support the Wildfire Risk Reduction Program for Rural Communities (Program) activated under this grant award. The Grantee agrees to abide by the award terms and conditions as set forth in this document. NMAC shall be responsible for oversight of the program, monitoring the performance of grant recipient activities described in the application and distribution of grant funds.

Program Administrator

Hannah Kase Woods
444 Galisteo Street
Santa Fe, NM 87501
(505) 820-8102
hwoods@nmcounties.org

Funding Authority

Program funding is provided to NMAC through the following:

CFDA #15.228
National Fire Plan: Wildland Urban Interface Community Fire Assistance
Grant Number: L23AC00489
Grant Period: August 2023 – August 2028
Federal Agency: Department of Interior, Bureau of Land Management

Amount Awarded

The award is for the administration and project completion for fiscal year 2026-2027. Award funds may not be used for other purposes. The Grantee shall pay any costs exceeding the award amount.

Award Acceptance

Grantees must complete and return the Grant Acknowledgement Form with a signed governing body resolution (County Commission, City Council, Board of Directors, or Tribal Council) by June 30, 2026, to confirm acceptance of the award and that you and your organization has read, understands, and will comply with the 2026-2027 Wildfire Risk Reduction Program from Rural Communities Terms & Conditions.

Project Description

The Grantee shall perform the work described in their application and made a part of the grant agreement articles.



Cost Share

Projects require a minimum 10% cost share. Cost share can be in the form of cash or in-kind contributions. The cost share must be clearly noted on invoices and the final report. Contact the program administrator if you need assistance in determining cost share contributions.

Performance Period

Projects must be completed within the 12-month award start and end date (July 1, 2026– June 30, 2027) and all funds must be expended within the 12-month period. All costs must be incurred during the period of performance. Failure to meet project objectives within the 12-month performance period will be considered a default in this agreement and repayment of grant funds will be required.

Reporting Requirements

The Grantee shall submit quarterly reports during the performance period and a final report at project completion. The following materials should be included with corresponding reports: meeting announcements, agendas, minutes, articles, brochures, invoices, photos (before/after, meetings/events, etc.), maps and/or shape files. There are no penalties for early project completion.

Reporting Period	Report Due Date	Completion Percentage Estimate
July 1 – September 30, 2026	October 1, 2026	25%
October 1 – December 31, 2026	January 1, 2027	50%
January 1 – March 31, 2027	April 1, 2027	75%
April 1 – June 30, 2027	July 1, 2027	100%

Notify program administrator immediately if you are not on schedule after the first six months.

Grantees working on CWPP updates must submit their completed CWPP to New Mexico State Forestry by August 2027 for required signatures.

Disbursement of Funds

Grantees shall submit invoices to NMAC for payment. Funds will be distributed on a reimbursement basis. Reporting requirements must be met before funds will be released. Final payment will be made upon project completion and a final report.

Revisions

The Grantee shall notify the Grantor within 30 days of any changes in the primary contact or financial representative for their project.

Compliance

It is the Grantees responsibility that their project complies with all applicable local, state and federal laws. The Grantee must also comply with all applicable laws and regulations governing standard grant management practices.

Termination

The Grantee may terminate the grant award agreement by giving written notice to the NMAC within ten (10) business days of receipt of this agreement.



Audit Requirements

Grantees who receive more than \$750,000 annually from federal sources are required to submit a copy of their audit to NMAC.

Media

Grantees shall provide recognition and acknowledgement of the award in all activities, publications and materials associated with this funding. Media communications about the Program should clearly identify support of New Mexico Counties and the National Fire Plan funding through the Bureau of Land Management by written word and inclusion of the official NMAC logo (below). Contact the program administrator to obtain an electronic copy of the NMAC logo.

Communication suggestions:

- Send out a press release announcing the award.
- Send out press releases preceding and following events.
- Invite local media, donors and elected officials to events.
- Feature the award in newsletters, donor update letters and other publications.
- Send letters to legislators to help them understand the importance of investing funds in wildfire risk reduction programs and initiatives.
- Display the NMAC logo at any public events and on printed materials.
- Link the NMAC logo or website to your website.



CWPP UPDATE OUTLINE & CHECKLIST

✓	Optional/ Required	
OVERVIEW		
	Optional	Executive Summary
COLLABORATION		
	Required	Demonstrate Collaboration Explain how you identified and engage stakeholders to include local, state, federal, tribal, community members, and individual homeowners
	Optional	Reestablish or Develop a Core Team to assist collaborators with the process
	Required	Identify Existing CWPP Explain if this will be a full update or addendum. If this is an addendum, individuals from the larger CWPP should be engaged
COMMUNITY CHANGES		
	Required	Identify New Community Risks and Changes Consider recent fires, vegetation changes, new community developments
	Required	Discuss Projects Completed and Progress Made Since Last Update to include a delineation of landscape-level changes.
	Optional	Identify Collaborator Projects in the Area
	Required	Include a Preparedness Inventory of Local Fire Resources (personnel and equipment) for wildland suppression efforts.
	Required	Identify Wildland Training Plans
PRIORITY PROJECTS & STRUCTURAL IGNITABILITY		
	Required	Identify Priority Fuel Reduction Projects to include detail on specific objectives, responsible entity, and timelines
	Optional	Provide Information on Structures in the Community Consider building materials, roofing, building codes, access, etc.
	Required	Identify Projects to Reduce Structural Ignitability Consider items such as homeowner assessments, WUI code adoption, etc.
	Optional	Identify Other Priority Projects (Outreach/Education, Capacity Building, Code Adoption, etc.)
	Required	Provide a Table of Priority Projects Should include fuel projects, structural ignitability projects, and other projects identified
	Optional	Priority Project Table Add Ons Additional information to consider is timeline and responsible party for the completion of projects
COMMUNITIES AT RISK RATING		
	Required	Provide a Table Showing Existing CAR Ratings and New Ratings Must be listed as High, Medium, or Low
MAPPING		
	Required	Update WUI Maps and Provide Digital Files to State Forestry
	Optional	Update Other Maps
REVIEW AND APPROVAL		
	Required	Submit CWPP For Review and Approval

CWPP UPDATE OUTLINE & CHECKLIST

		Send to State Forestry, governing body, local fire leadership
	Required	Signatures from Governing Body, Local Fire Leadership, State Forestry
	Optional	Include Signatures from Collaborators