

SIERRA COUNTY PREFERENCE CERTIFICATE

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DESCRIPTION

The phrase “Sierra County Business” shall mean a business that has its primary and permanent office or business location or primarily conducts its business within the boundaries of Sierra County for at least one (1) year preceding the submission of an application for a Sierra County procurement preference, and which, if a foreign corporation, has filed a unitary return pursuant to the Corporate Income and Franchise Tax Act and NMSA 1978, Section 7-2A-8.3 at the time of application for a preference certificate. Whereas, local businesses pay local Gross Receipt Taxes, spend their dollars locally, and reinvest in the community. All applicants will be reviewed and by the Procurement Manager.

ELIGIBILITY OF THE SIERRA COUNTY PROCUREMENT PREFERENCE

SIERRA COUNTY BUSINESS

A Sierra County Business shall be eligible to claim the preference established only when presenting, prior to or at the time established in the solicitation for receipt of proposals or invitations for bids, a Sierra County Preference Certificate is issued by the Procurement Manager.

Application Fee

\$25.00- Non Refundable- Does Not Guarantee Acceptance.

EXPERATION OF CERTIFICATE

A Preference Certificate shall be valid for four (4) years from the date of its issue or once the applicant no longer meets the criteria.

DENIAL OF CERTIFICATE; PROTEST; REVOCATION

1. Purchasing Manager shall determine if an applicant is eligible for certification.
2. If application is denied a notice of denial shall be issued.
3. A business whose application for a Preference Certificate is denied may protest the denial to the Procurement Manager in conformity with the protest procedure of the Sierra County Purchasing Policy.
4. Through developing facts the Procurement Manager will revoke the certificate and notify the applicate, if the information provided is inaccurate or misleading information.

OBTAINING A PREFERENCE CERTIFICATE

DATE: _____

COMPANY NAME: _____

CONTACT PERSON: _____

PHONE NUMBER: () -

EMAIL ADDRESS: _____

Please, check appropriate answer:

1. YES NO is your business registered in the State of New Mexico and in good standing?

2. YES NO has your business been established within the boundaries of Sierra County for longer than (1) year? (A copy of the business Gross Receipt Tax Return for the year preceding must be attached to application. Income amounts and taxes paid may be redacted).

3. YES NO Do you have a valid municipal business license? (A copy must be attached to application to be considered).

4. YES NO Are you a foreign corporation? – If so, copies of the most recent State and Federal Tax returns applicable to the business.

CERTIFICATE

Once all requirements are met and verified, a Certificate from the County of Sierra will be issued to you and business. Thank you for your submission.

